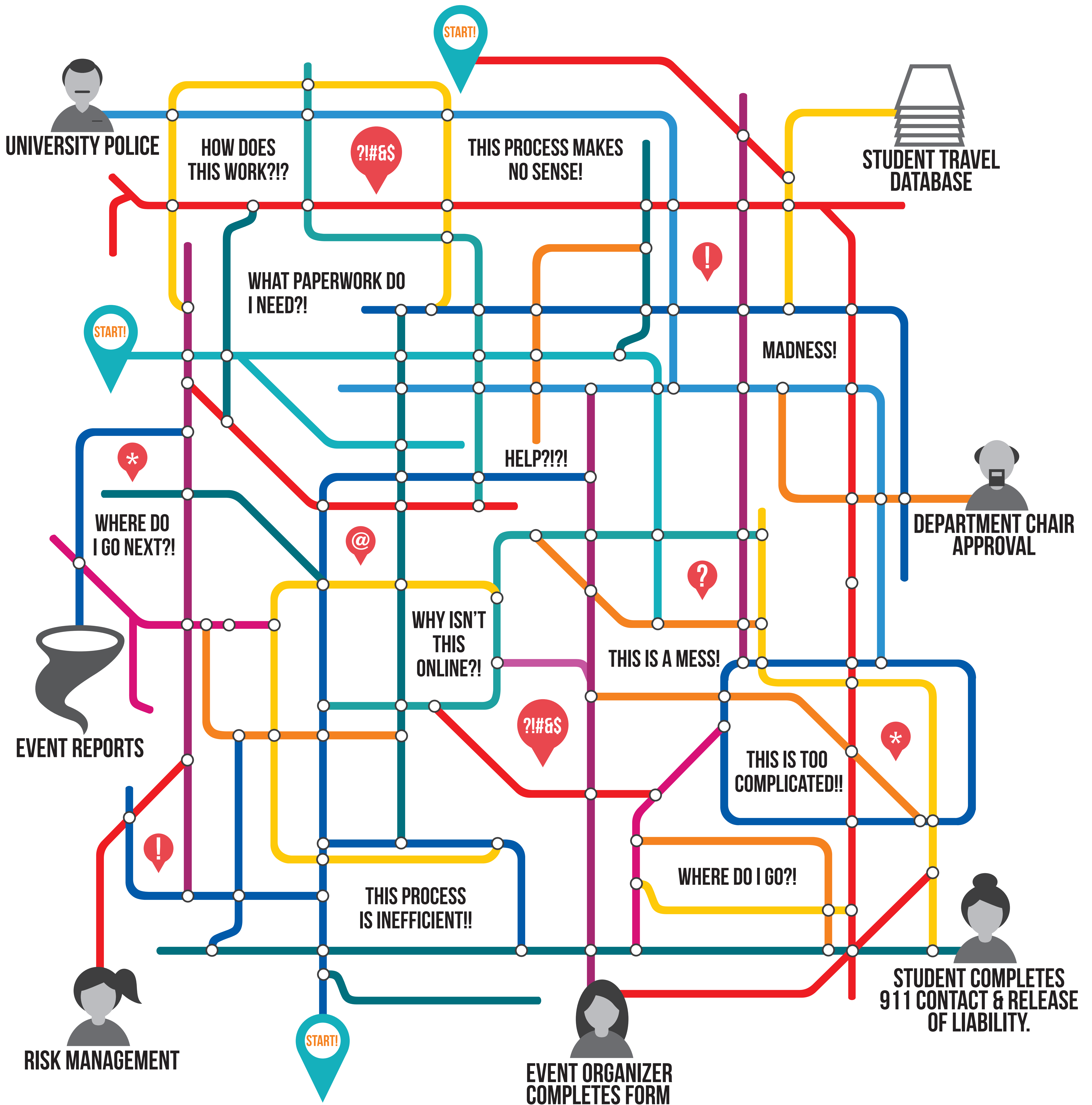


Existing Processes

STUDENT TRAVEL

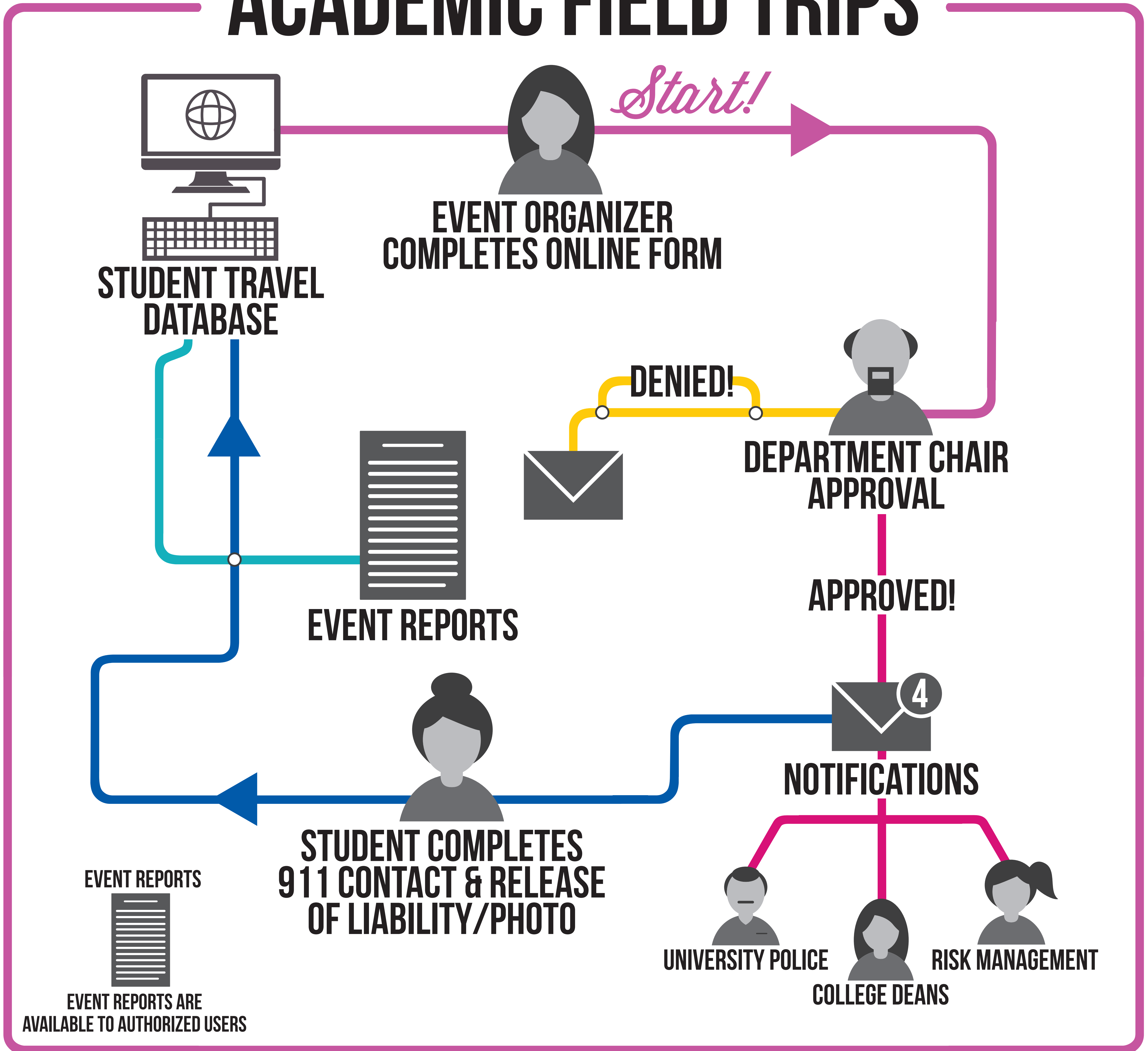




Coming Fall 2015 STUDENT TRAVEL

**SUMMARY OF IDEA:
CREATE A STREAMLINED SYSTEM FOR ONLINE FORMS,
APPROVAL AND SCHEDULING TO IMPROVE WORKFLOW. START WITH ACADEMIC FIELD TRIPS.**

ACADEMIC FIELD TRIPS



Team Members:

CHUCK CONWAY, TECHNOLOGY SERVICES
 MARIE CUNNINGHAM, ACCOUNTING SERVICES
 MELISSA GINOTTI, STUDENT INVOLVEMENT
 LISA KAO, RISK MANAGEMENT AND SUSTAINABILITY
 TARA POWERS-MEAD, ASSOCIATED STUDENTS, INC.
 MONICA SHACKELTON, FACILITIES MANAGEMENT

Other off campus events including:

- ▶ **INSTRUCTIONALLY RELATED ACTIVITIES (IRA) TRAVEL**
 - ▶ **CO-CURRICULAR / CLUB TRAVEL**
 - ▶ **INTERNATIONAL TRAVEL**
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