



## Frequently Asked Questions (FAQ)

### 1. Why was my position mapped to a new classification?

As part of the CSUEU steps implementation process, the CSU and CSUEU agreed to create new classification standards for certain jobs to better reflect the nature of duties performed. Current technology-based class standards will be eliminated effective October 1<sup>st</sup> and replaced with new ones. After an evaluation of your current position description was completed, it was determined the preponderance of duties better aligns with one of the newly created classifications.

### 2. Is this considered a Reclassification or In-Class Progression Review under Article 9.23?

No, this process is being conducted as per [Article 20.5](#).

### 3. Will I receive an increase in salary?

There is no change to salary as a result of being mapped into a new classification. However, your final salary will be determined as part of the implementation of the step-structure. (Pending State Budget Act of 2025)

### 4. Will this change impact my cumulative service calculation for step implementation?

No, your cumulative service will be calculated using your classification & skill level prior to mapping (Pending State Budget Act of 2025).

### 5. Is my position description (PD) changing?

Your duties are not changing. However, if needed your position description may be updated during the implementation of this process to align with the new class standards.

### 6. What if I believe I should be mapped to another classification or skill level?

Please complete the [Review Form](#), there you will have an opportunity to provide additional relevant information for consideration.

### 7. When is the deadline to submit a Review Form?

June 30, 2025. However, we ask that all [Review Forms](#) are submitted before this deadline to allow for processing time.

**8. I did not receive a notification and think I should have; how do I request a review/assessment?**

Please complete the [Review Form](#) and be prepared to attach relevant documents for consideration.

**9. What salary step will I be placed on in this new range?**

Salary step placement has not been determined. Final salary will be determined as part of the implementation of the step-structure and is pending State Budget Act of 2025 (see [Article 20.5.B](#)). The new salary step structure will go into effect October 1, 2025.

**10. What if my position description (PD) needs updating?**

Updates to a PD should follow the [normal process](#) for review and official classification. Classification & Compensation will monitor changes in positions between now and implementation to ensure appropriate mapping.

**11. Will my salary be reduced if it is above the new maximum?**

No, there will be no reduction of salary as a result of mapping or the new salary ranges. If your current salary is above the new max, you will maintain your current salary as red circled.

**12. Can I appeal the new classification mapping?**

Yes. If you believe you should be mapped to a different classification, please complete the [Review Form](#), where you will have an opportunity to provide additional relevant information for consideration. Once a request for review has been completed, notification will be sent regarding the final decision.

**13. How will I be notified if after reassessment my classification/skill level changes?**

If there is a change to the initial classification mapping, you will receive an e-mail from Human Resources with a new notification providing the final mapping.

**14. When will I hear back after submitting a Review Form?**

We are processing requests as we receive them. You will be notified of the final decision confirming placement or an amended notice updating placement no later than July 11, 2025.

**15. What is the structure-grade noted on my mapping notification letter?**

The structure-grade is the salary range assigned to your newly mapped classification (outlined [here](#)). Please note, the notification does not indicate step placement within that defined range and final placement is contingent on the final State Budget Act of 2025.