

# 2025 Staff Performance Evaluation Process Timeline

Self-Paced Workshops Available on CSU Learn: [click here](#)

							October 1, 2024 - September 30, 2025	Evaluation Period
							October 20, 2025	Managers and Chairs begin reviewing performance evaluations with employees.
							October 24, 2025	All Unit 4 (APC) employees must be presented with an initial performance evaluation draft, per article 18.1(c).
							October 31, 2025	All Unit 1 (UAPD), Units 2,5,7,9 (CSUEU), Unit 6 (Teamsters), and Unit 8 (SUPA) employees must be presented with an initial performance evaluation draft.
							November 19, 2025	Performance evaluations for all units must be completed and signed by the employee and the manager or chair.
							November 26, 2025	Final performance evaluations for all employees must be forwarded to the appropriate administrator for review and approval.
							December 19, 2025	All evaluations, including supporting documents, should be forwarded to Human Resources for processing and filing into employee's personnel file. <i>Send to Joyal Administration Room 211 (M/S JA41)</i>

## October 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30	31	

## November 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	