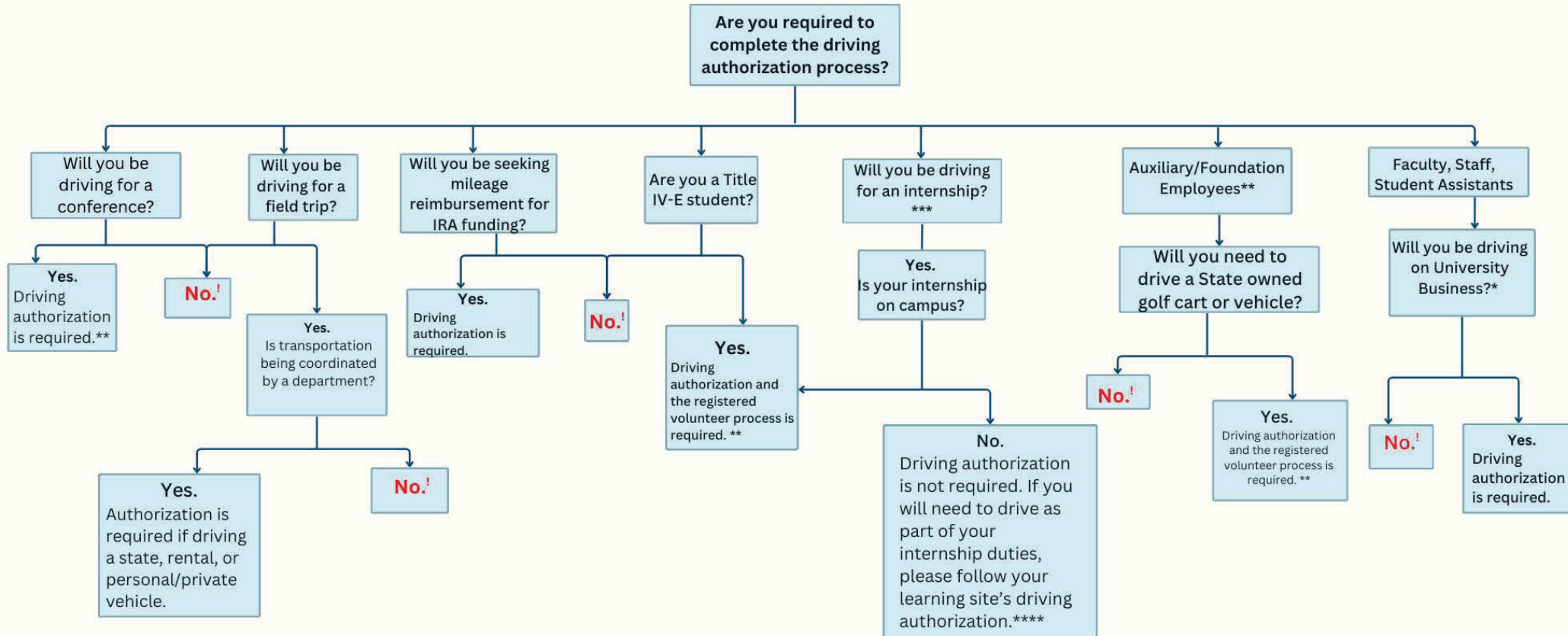


DRIVING AUTHORIZATION



*What qualifies as University Business?

1. Sponsored/Funded travel (For Example: IRA-funded [Instructionally Related Activities]).
2. Duties/tasks performed as part of your university employment.
3. Driving a golf cart/powered cart/gator on campus.

**Auxiliary/Foundation staff and students must be registered volunteers to drive a state vehicle. Please contact Human Resources to complete the registered volunteer process.

- Please contact Auxiliary Human Resources to complete the Auxiliary/Foundation driving authorization process at auxiliary-hr@mail.fresnostate.edu.

***Please note that driving from home to an internship site does not count as University Business.

****Driving to an internship site does not require Driving Authorization.

! If “no” then driving authorization is not required.