

IMPORTANT NOTICE

You must read and agree to the following Student Statement of Financial Responsibility in its entirety.

Student Statement of Financial Responsibility

* First day of instruction is defined by the Academic Calendar, which is submitted by the Provost and approved by the Chancellor's Office.

1. I agree **by registering for a course or courses, attending or not, I am incurring a financial liability, and** I understand the amount due **must be paid by the established payment deadline**. Failure to pay the amount due may subject me to denial of services and/or being sent to collections and credit reporting.

2. I understand it is my responsibility to keep my mailing address, home address and the other general information current on my student account. I acknowledge that failure to do so may result in not receiving critical information such as bills, late notices, collection notices, and Franchise Tax Board intercept notices. Consequently, I may not know about collection actions that may have a negative impact on my credit.

3. I authorize Fresno State and its agents and contractors to contact me at my current and any future cellular phone number(s), home telephone number(s), email address(es) or wireless device(s) regarding my delinquent student account(s)/loan(s), any other debt I owe to Fresno State, or to receive general information from Fresno State. I authorize Fresno State and its agents and contractors to use automated telephone dialing equipment, artificial or pre-recorded voice or text messages, and personal calls and emails in their efforts to contact me. Furthermore, I understand that I may withdraw my consent to call my cellular phone by submitting my request in writing to the Student Accounts section of the Accounting Services Department or in writing to the applicable contractor or agent contacting me on behalf of Fresno State.

4. I understand Fresno State will periodically send courtesy emails to my official University Fresno State email account, informing me that my electronic bill is available. Not viewing or receiving the electronic bill does not relieve me of the responsibility to pay the amount due.

5. I understand **I am consenting to receive my annual IRS Form 1098T, Tuition statement, electronically via MyFresnoState**. I understand that I can withdraw this consent and receive a paper copy by emailing (you must use your Fresno State email account to email us) Student Accounts at student_financial_services@listserv.csufresno.edu before the distribution of the 1098-T with the subject line "1098-T opt out". Be sure your mailing address is up to date on your student account.

6. I understand it is my responsibility to provide a Social Security Number or Individual Taxpayer Identification Number to the University for 1098-T reporting. Failure to comply with this requirement may result in a \$50 penalty, assessed by the IRS under Section 6723.

7. I understand that mailed and online payments not received in Cashiering Services by December 14, 2023, may not be posted to my 2023 1098-T due to the December campus closure.

8. I understand **any** financial aid, scholarships, fee waivers, sponsorships, or other aid awarded to me may be deducted from the amount due to the University. However, if any of these items are reversed, reduced or less than expected for any reason, then **I understand it is my responsibility to pay any remaining amount due by the established payment deadline**.

9. I understand I may be dis-enrolled from all courses if:

- (a) I fail to pay the amount due by the payment deadline; or
- (b) I do not have a deferment on my student account

10. I understand that I may be disenrolled from all classes if I fail to pay all fees by the deadline and I may owe full or prorated fees for all classes that are dropped on or after the first day of instruction due to disenrollment.

11. I understand I am responsible for dropping my classes. Failure to do so may result in full or prorated fees owed and forfeiture of all tuition and other fees paid to date.

12. I agree to read and adhere to the University's Refund Policy and Deadline Dates. **If I drop courses on or after the first day of instruction*, I may owe full or prorated fees.**

13. Cancellation and Adjustment

A. **For state-supported semesters, and non-standard terms or courses of four (4) weeks or more:**

(a) Cancellation of Registration

A student who registers for courses and who drops all courses for **the period prior to the first day of instruction***, for that term shall be entitled to an adjustment of registration of all tuition and mandatory fees paid.

(b) Adjustment of Registration

According to University procedures, a student who officially drops courses within the first 10 days of instruction*, shall be entitled to an adjustment of tuition and mandatory fees less an administrative fee of \$5.

14. Withdrawals

A. **For state-supported semesters, and non-standard terms or courses of four (4) weeks or more:**

- (a) A student who, on or after the first day of instruction* and up to a date that includes the sixty percent point in the academic period, either:

- (1) drops all of the courses in which the student enrolled prior to the end of the University-designated drop period, or

- (2) officially withdraws for the enrollment period in accordance with university procedures, shall be entitled to an adjustment of tuition and mandatory fees on the basis of the proportion represented by the number of days in the academic period, excluding breaks of five (5) days or more.

- (b) A student who officially withdraws from the University after the sixty percent point in the academic period or fails to drop courses prior to the end of the University drop period, or fails to officially withdraw from the University, shall not be entitled to any adjustment of tuition or mandatory fees.

B. For state-supported semesters, and non-standard terms or courses of less than four (4) weeks:

- (a) For state-supported, non-standard terms or courses of less than four (4) weeks: a student registered for a state-supported, academic period or any course of less than four (4) weeks in duration shall not be entitled to any adjustment of tuition and mandatory fees if the student fails to either drop the courses or cancel registration **prior to the first day of instruction**.

15. I understand it is my responsibility to read and adhere to **Continuing and Global Education policies** regarding payment, add/drop, procedures, and deadlines - [Registration Information](#)

16. The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after fees are initially charged or initial fee payments are made, to increase or modify any listed fees. All listed fees, other than mandatory systemwide fees, are subject to change without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code).

General Information

For information related to the University Refund Policy - [click here](#) or contact Student Accounts at (559)278-2876 or email student_financial_services@listserv.csufresno.edu.

I agree to and accept this Student Statement of Financial Responsibility