

CALIFORNIA STATE UNIVERSITY, FRESNO

PETTY CASH VOUCHER

PAID TO (VENDOR):

PURPOSE:

Qty	Date of Purchase	Item Description	Price	Amount

Subtotal: 0

Authorizing Signature

Sales Tax: _____

Total: \$ _____

Department Budget Approver Signature

Payment Received By Signature

PEOPLESOFT CHARTFIELDS

Account	Fund	Dept	Program	Class	Project

SUMMARY INFORMATION

Fund Custodian:	Total Voucher:	\$
Department:	Cash Received:	_____
Phone:		Fund Custodian Signature
Date:	Cash Paid Out:	_____
		Cashier Signature