Please Note: Continuing and Global/Extended Education charges are not eligible for the payment plan.

1. Log in to https://my.fresnostate.edu portal and click on the "Student Self Service" icon.

▼ My Homepage CFS PeopleSoft Financials My.FresnoState.edu Help Student Support CFS Datawarehouse P\$ Employee Self Service eRecruit Faculty Self Service Curriculum Management Forms Portfolio Human Resources Activities ID Search PeopleSoft Campus Solutions \bigcirc PeopleSoft Support Requests Reports Portfolio Security Request Student Self Service A. ыİ

2. After clicking on the "Student Self Service" icon, you will be directed to your "Student Center."



3. Click on the "My Finances" arrow, proceed to "other financial..." drop down menu, select "Enroll in Payment Plan," click on the arrows to the right to go to step 1 of the payment plan.

(Reminder: This is a 4 step process)

Studen	t Center
Click on each green ar	row to expand the desired information.
My Academic Record	ds & Registration
My Admissions and	Program Applications
My Finances (Financ	ial Obligations and Financial Aid)
My Account Account Inquiry View 1098-T	The CSU makes every effort to keep student costs to a minimum. Fees listed in published schedules or student accounts may need to be increased when public funding is inadequate. Therefore, CSU must reserve the right, even after fees are initially charged or initial fee payments are made, to increase or modify any listed fees. All listed fees, other than mandatory systemwide fees, are subject to change without notice, until the date when instruction for a particular semester or quarter has begun. All CSU listed fees should be regarded as estimates that are subject to change upon approval by the Board of Trustees, the Chancellor, or the Presidents, as appropriate. Changes in mandatory systemwide fees will be made in accordance with the requirements of the Working Families Student Fee
	Transparency and Accountability Act (Sections 66028 - 66028.6 of the Education Code).
	View eBills/Make a Payment
My Personal Informa	ation

Student Center

Click on each green arrow to expand the desired information.



4. Enroll - Select the payment plan and click "Next" to continue to step 2.



Please select the option below and then complete the 4-step process.

Important: There is a \$33 non-refundable administrative service fee for the use of the payment plan.



5. Review Installments - Review the information and notes at the bottom and click "Next" to continue to step 3.

Account Inquiry Account Services	
Enroll in Payment Plan <u>1</u> 098T Tax Form	
Enroll in Payment Plan	1-2-3-4
2. Review Installments	

You have selected Summer 2023 Payment Plan.

	Eligible Charges	1,709.00	
	Plan Amount	20,000.00	
	Number of Installments	2	
Installment So	chedule		
Due Date	Installment	Administrative Fee	Total Installment
05/17/2023	854.50	33.00	887.50
06/17/2023	854.50		854.50
Total	1,709.00	33.00	1,742.00

Currency used is US Dollar.

Important: The Installment Schedule is based on your current eligible charges of 1,709.00. Changes to your academic load, subsequent fee increases, or new charges may affect the amount of your payments which are not necessarily distributed evenly. It is your responsibility to check your account for any such changes.

Please note: The Student Health Fee, SIRF Fee, Course Fees and any penalty fees are not eligible for the payment plan.

Cancel	Previous	Next	I

6. Agreement - Review the information, notes and agreement at the bottom. Click the "Yes" box to agree. Then click on "Enroll" to proceed to step 4, the final step.

	5
Account Inquiry	Account Services
Enroll in Payment	Plan <u>1</u> 098T Tax Form
Enroll in Payme	ent Plan

3. Agreement

Please examine the terms of the payment plan carefully before enrolling in the plan.

Summer 2023 Payment Plan						
You are about to enroll in Summer 2023 Payment Plan.						
	F	Plan Amount	1,709.00			
	Admin	istrative Fee	33.00			
	Total I	Plan Amount	1,742.00			
	Number of	Installments	2			
Installment	t Schedule					
Due Date	Installme	nt	Administrative Fee		Total Installment	
05/17/2023		854.50		33.00	887.50	
06/17/2023		854.50			854.50	
Total		1,709.00		33.00	1,742.00	
Currency used is US Dollar. Important: The Installment Schedule is based on your current eligible charges of 1,709.00. Changes to your academic load, subsequent fee increases, or new charges may affect the amount of your payments which are not necessarily distributed evenly. It is your responsibility to check your account for any such changes. Please note: The Student Health Fee, SIRF Fee, Course Fees and any penalty fees are not eligible for the payment plan.						
I agree to the installment schedule listed above and am responsible for the \$33 non-refundable administrative service fee. If I default on any installments, I understand that the full amount may be due immediately, a hold may be placed on my account and my classes may be cancelled. I also understand that any unpaid balances from this contract may be submitted to the Franchise Tax Board Tax Intercept Program and/or a collection agency and a negative credit report reflecting on my credit report may be submitted to a credit reporting agency.						
The agreeme	nt is dated	03/2	0/2023	Yes, I have rea	ad the agreement	
		Cancel	Previous	En	roll	

7. Result - You are now enrolled in the payment plan. Then click on "View my Account" at the bottom.



View my Account

8. Click on "Account Inquiry," then "Charges Due" tab.

ecount Oursean		
account Summary		
You owe 1,757.00.		
Due Now	0.00	
 Future Due 1,757 	7.00	
What I Owe		
Term	Outstanding Charges & Deposits	Total Due
Summer 2023	1,757.00	1,757.00
Total	1,757.00	1,757.00
Currency used is US Dollar.		
,		View e-Bills/Make a Payment

9. The "Charges Due" tab will display the due date(s) and amount(s). Please pay according to the due date(s) and amount(s) listed on "Charges Due" tab.

Account Inquiry	Account Services	25
<u>Summary</u> Activity	Charges Due	Payments

Charges Due

Following is a Running Totals summary by due date of the charges and deposits that you owe. Review either the Details by Due Date table or the Details by Charge table to see the specific charges.

Summary of Charges by Due Date	Find View All	irst 🕚 1-2 of 2 🕟 Last
Due Date	Due Amount	Running Total
05/17/2023	885.50	885.50
06/17/2023	871.50	1,757.00
	2	First 🕢 1-2 of 2 🕟 Last

Currency used is US Dollar.