The Chancellor’s Office IFT Accounting Team invites you to attend the training for the new Interagency Financial Transaction (IFT) Optimize site.  Training will take place**Wednesday, May 28 from 9:00 AM** **to 11:00 AM for requestors AND Wednesday, May 28 from 3:00 PM to 4:00 PM** **for approvers**. An interactive question and answer period will be offered at the end of each session.

We are transitioning the IFT platform from SharePoint to Optimize (ServiceNow). This is critical training for anyone involved in requesting, approving, reviewing, or recording IFT transactions as the site, forms, and process has completely changed and the **new system will be live as of July 1st, 2025**. These trainings will be recorded and posted after the event but we strongly encourage attendance, so you have the ability to ask the questions that are important to you.

**Requestor Training Registration**

**May 28, 9:00-11:00 AM:**

<https://calstate.zoom.us/meeting/register/wFcGrT95SW2BMCAVyaqiKw>

**Approver Training Registration**

**May 28, 3:00-4:00 PM:**

<https://calstate.zoom.us/meeting/register/mqk33huES_aZQ4j4rdJz2w>

Once you register, you will receive a link to the Zoom training with all the information needed to join.

Please contact Vicky Vongdara [bvongdara@csufresno.edu](mailto:bvongdara@csufresno.edu), if you have any questions,