

Accounting Services

## **Online SmartPay Payment Instructions**



1. Go to My Fresno State, <u>https://my.fresnostate.edu</u> and "Sign In"

MY FRESN@STATE	
Signon Sign In New User? <u>Cet an account now!</u> Need Help? <u>Click here for My Help</u>	What can My Fresno State do for you? Free yourself from papework and waiting in lines this fall. Benefit from self-service tools and resourcer course schedule, register online and keep up with campus amountements.
My Menu p Future Students & Alumni	Logn using your tream State email name and password. Don't have one? <u>Set an Account New</u> . Gue below left on this page
<ul> <li>Apply for Admission</li> <li>Class Schedule</li> <li>Continuing &amp; Global Ed Courses</li> </ul>	Freisno Statte News Hudson, Gallagher to keynote statewide Teachers Summit July 29 Anday, July 22, 2016 3:36 PM

2. Go to "Student Self Service"



3. Select "Student Center"

	MY FRESN@STATE		
	Favorites Main Menu > Student Self Service		
~	My Page Workflow		
	Main Menu >		
	Student Self Service		
	Chudrat Cantan	Student Center Belated Linka	
	Use the student center to manage school related activities.	Related links to help and other content relating to the Student Center.	Ope Ope
		DARS	
		<u>3 More</u>	
	Apply for Scholarship Web Resed Scholarship Application	Financial Aid Financial Aid Waheita	Stur

4. Click on green arrow titled "My Finances." Then click "View eBill/Make a Payment"

Favorites Main Menu	> Student Self Service > Student Center	
My Page Workflow	*	
Lissis Student Co	antor.	
Lisa's Student Ge		-
		-
Click on each greet	n arrow to expand the desired information.	
Ny Academic R	ecords & Registration	
		- I
Wy Admissions	Information	Stu
Wy Finances (Fi	inancial Obligations and Financial Aid)	
My Account	The CSU makes every effort to keep student costs to a	Nor
Account Inquiry View 1098-T	minimum. Fees listed in published schedules or student	▼ 6
	inadequate. Therefore, CSU must reserve the right, even after	
Financial Aid	initial fee payments are made, to increase or modify any listed fees, without notice, until the date when instruction for a	23
the second state of the se	particular semester or quarter has begun. All CSU listed fees should be reparded as estimates that are subject to change	·▼ ,
View Financial Aid Accept/Decline Awards		
<u>View Financial Aid</u> Accept/Decline Awards	upon approval by The Board of Trustees.	Prog
View Financial Aid Accept/Decline Awards	upon approval by The Board of Trustees.  To View Your Account Click Here	Proj

5. Select "Make Payment"

your account	view bills	make payment	basket	help	sign out
			E-Bill (	Electro	onic Bill)
					LISA JONES

6. Select item(s) to pay:

	your account	view bills	make payment	basket	help	sign out
				E-Bil	l (Elec	tronic Bill)
						LISA JONES
You can also purchase and make payment for:						
Your Student Account						
Parking Permit This receipt is your temporary parking permi Parking permits will be mailed to your Stude 7 business days. If you do not receive your pr contact Traffic Operations at 559.278.2950.	it and is valid in gree nt Center mailing ad permit within that tir	en lots. Idress within ne, please				
Testing Fee **NOTE** You MUST register through the Te you pay. Do not pay before completing your	esting Services webs registration.	ite BEFORE				

7. After adding item(s) to your basket select "Checkout"

	your account	view bills	make payment	basket	help	sign out
				E-Bi	ill (Electi	ronic Bill) LISA JONES
Item Code		Edit	Delete		Amo	unt
Parking/General (Fall)		Edit	Delete		\$93.	00
Continue Shopping			Total Amou	ıt	\$93 Check	00

8. Select SmartPay (credit card) payment method:

	wer account	viour hills	make parent	hackat	helo	sian cad
	your account	view bills	make payment	Dasket	-Bill (El	ectronic Bill)
				LISA JON	IES	GINA TAME
Select Method of Payment *						
Emart Day - could coul -						
SmartPay - Credit Card (Az (There is a 2.75% service charge on all payment transaction)	merican Express, D ns if paying through this	scover, Maste method.)	r Card and Visa)			
SmartPay - Credit Card (Al (There is a 2.73% service charge on all payment transaction <b>E-Pay - Electronic Check</b> (There are no service charges if paying through this method	merican Express, D ns if paying through this 4.)	iscover, Maste method.)	r Card and Visa)			
<ul> <li>SmartPay - Credit Card (Ar (There is a 3.75%) service sharps on all payment transaction E-Page - Elactronic Checke (There are no service charges of paying through this methon IFT - Pay with Foreign Current (Interaction and Trentar payoff) and a payment in service and not reflect the payment and indicational cours.)</li> </ul>	merican Express, D ns if paying through this (.) ENCY chasen currency agains d settled through a desig	iscover, Maste method.) t the US Dollars w nated Western U	rr Card and Visa) Il he valid for 73 hours. ion Agent. Your outstan	Year Sing balance		
SmartPay - Credit Card (Ar (There is 2:27%) works durge an all aryons transcribe E-Pay - Electronic Check (There are to service durgen if paying through this metho IFT - Pay with Forceign Curry Imaginary and the service of the service of the service International Freight The service of the service of the service International Freight The service of the service of the service International Freight The service of the service of the service International Freight The service of the service of the service International Freight The service of the service of the service of the service International Freight The service of the ser	merican Express, D ns if paying through this 4.) 200CY r bases currency agains d settled through a desig	iscover, Maste method.) t the US Dollars w nated Western W	r Card and Visa) If he valid for 72 hours. sion Agent. Your outstan	Your Sing balance		

9. Enter information where the red astrick \* appears. Then click "Continue to Checkout"

		your account	view bills	make payment	basket	help s	ign out
					E-Bi	ll (Electro	nic Bill)
						Lisa	Jones
inter credit card informa	tion						
Credit Card Number		- 4	-				1
Expiration Month	Select Month 💌 =	-	1	Cards DISCOVER	MasterCard	VISA	
Expiration Year	Select Year 💽 = 🔶	-	The accept				
Cardholder Name		- •	<b>-</b> Ĭ				
Address		* Enter t	ne accress where you re	ceive the bill for this cert. 🔶	•		
City		-+	-				
State/Province/Region		-+	-				
Zip/Postal Code		-	-				/
Country	United States		•				
Front Address	alama Out fauna atu					/	
Email Address	lgtamezigicsurresno.eou						

10. Checkmark the box to acknowledge Terms & Conditions. Continue to checkout.

			your account	view bills	make payment	Dasket	holp	sign out
						12.411	U	isa Jones
	/							
/	This site	is owned a	nd operated	by Higher Or	e, Inc.			
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acknowledge th	at I have read and a cludes a non-refunda	ccept the t	erms and cond harge of \$2.3	tions of the H	ligher One, Inc. Use of CASHNet® Smar	r Agreemen tPay.	it and I u	nderstand
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11. Once the transaction is complete, you will receive a receipt of payment via email. Check your student account to verify the payment has posted.