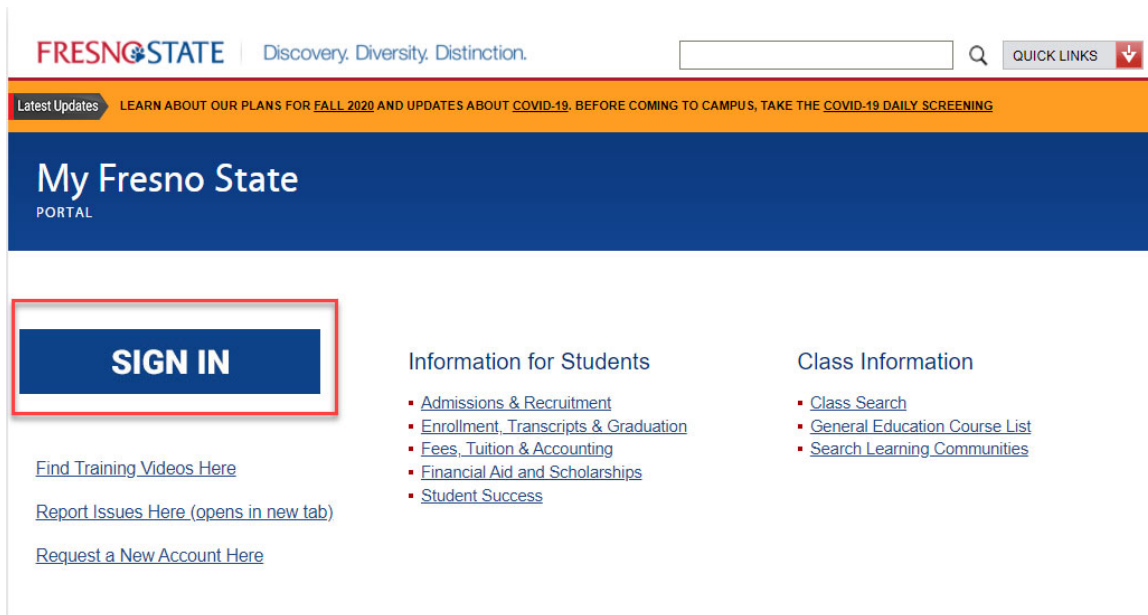


New Bank Account Instructions

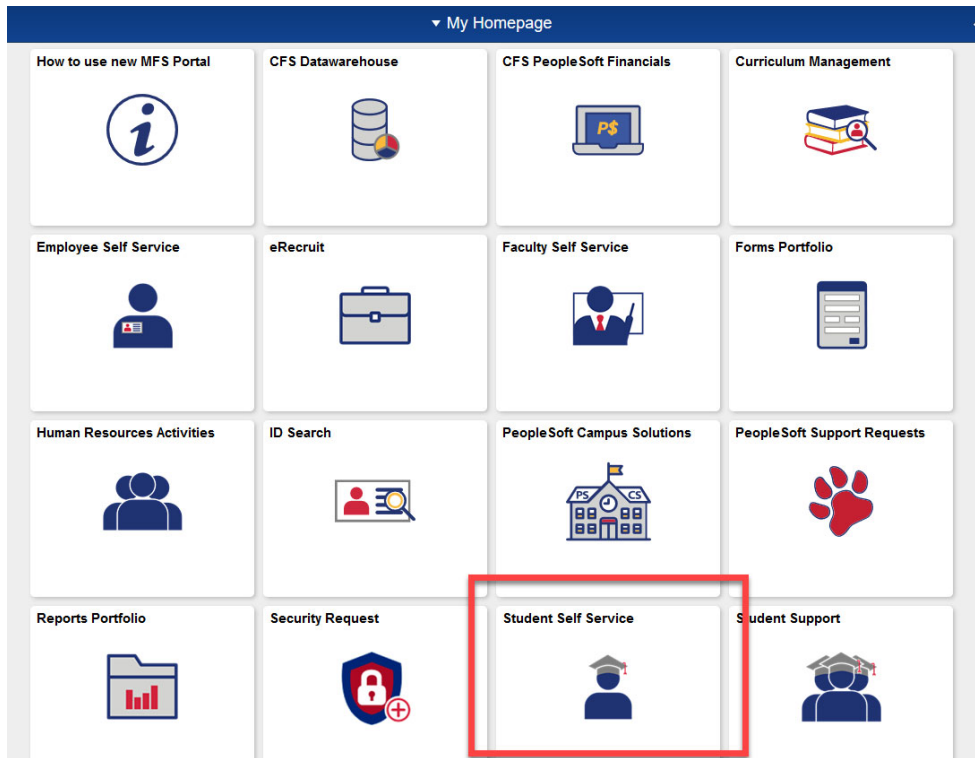
1. Go to <https://my.fresnostate.edu> and “Sign In”.



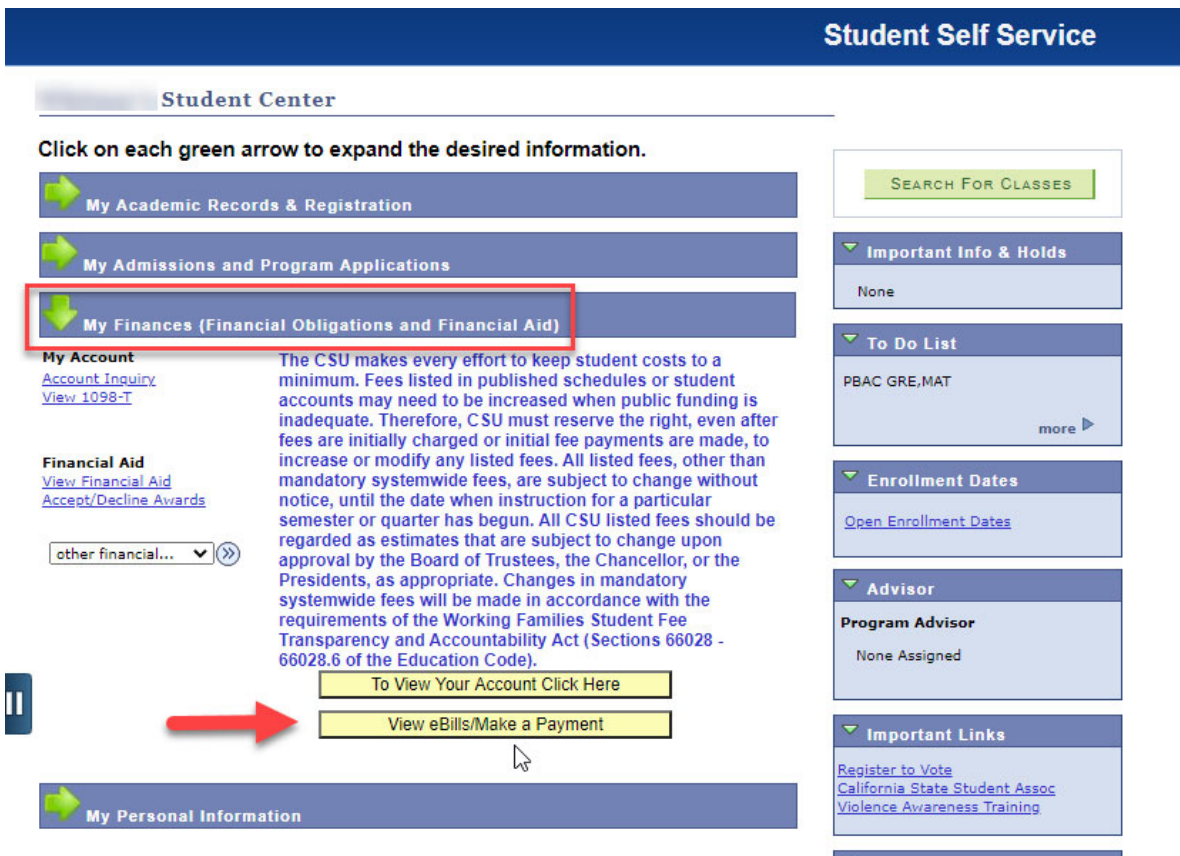
2. Sign in using your Username and Password.



3. Click “Student Self Service”.



4. Select the “My Finances” green arrow, then click “View eBills/Make a Payment”.



5. Click “Make a Payment” and then click “View All”.

Overview

My Account

Lisa Jones
California State University-Fresno

Overview

Make a Payment

Transactions

Statements

Help

Sign Out

Summary

You do not have any outstanding charges at this time.

Available items

[View all](#)

Degree Application - Bachelor's
After paying the non-refundable d...

Dog Days Guest Fee
All Dog Days registered guest payments are re...

Degree Application - Masters and Ed...
You must submit the online gradu...

Do you want help paying?
Do you know someone that would like to help you pay? Invite them to

Make a payment

Notifications

Online payments include charges for tuition and other fees, Continuing and Global Education, student parking permits, and all other miscellaneous charges reflected on student account balances.

To make a payment, click make payment at the top of the page.

6. Select item(s) you will be paying for.

Make a Payment

Available items

Categories

Degree Application - Bachelor's
After paying the non-refundable degree application fee, you MUST go ba...
[View category](#)

Dog Days Guest Fee
All Dog Days registered guest payments are required and non-refundable...
[View category](#)

Degree Application - Masters a...
You must submit the online graduation application and receive approval...
[View category](#)

Additional Diploma - Masters a...
This fee is only required to request an additional diploma.
[View category](#)

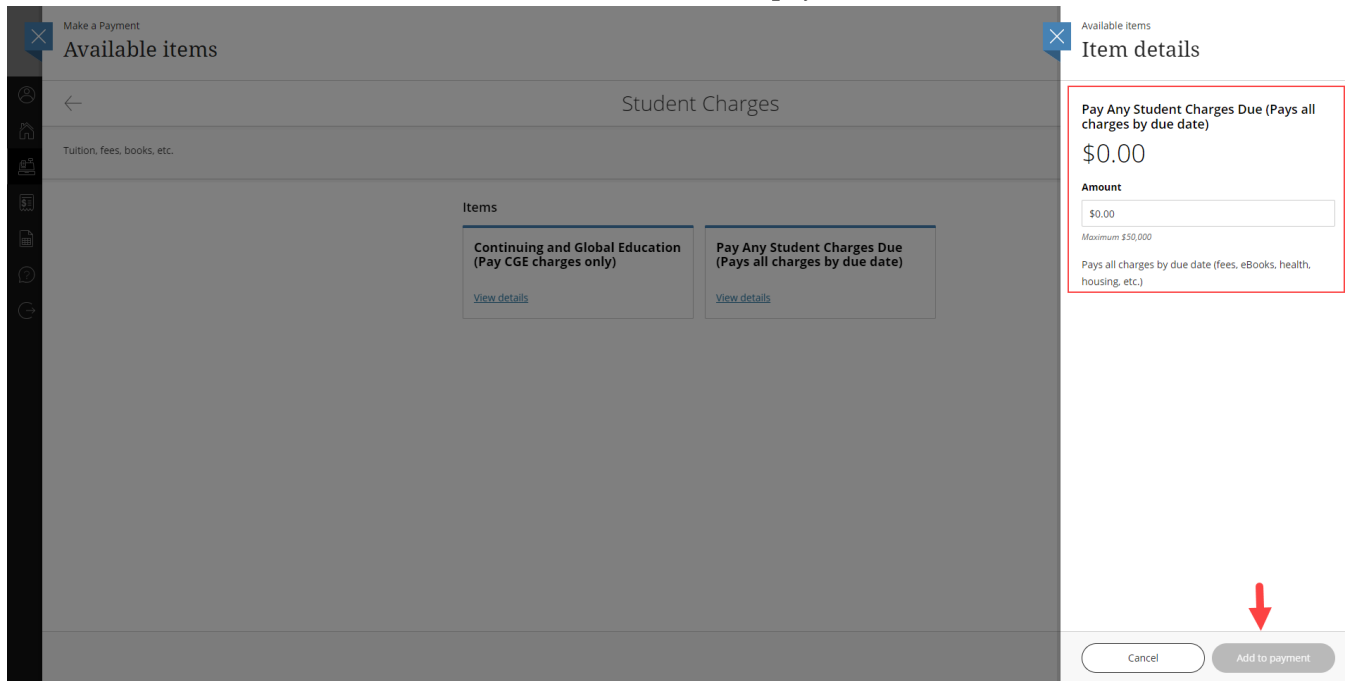
Housing and Meals
Housing and meal charges only
[View category](#)

Parking Permits
Buy a student permit
[View category](#)

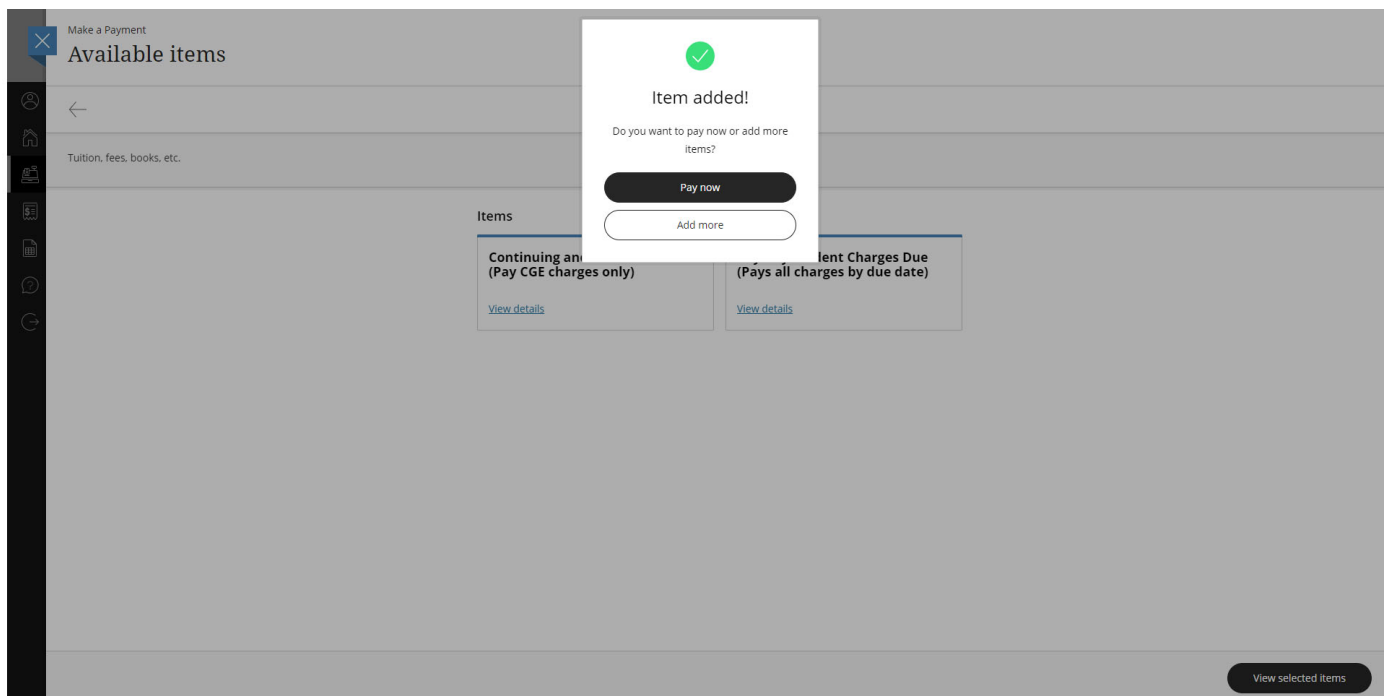
Student Charges
Tuition, fees, books, etc.
[View category](#)

View selected items

7. Confirm or enter the dollar amount and then select “Add to payment”.



8. After all items have been selected, click “Pay Now”. If you would like to add more items, click “Add More”.



9. Once the item(s) are selected, click “Continue”.

The screenshot shows the 'Pay amount' screen. On the left is a navigation menu with options: My Account, Overview, Make a Payment, Transactions, Statements, Help, and Sign Out. The main content area is titled 'Pay amount' and shows a 'Selected Items' table:

Description	Quantity	Amount	View details	Remove
Pay Any Student Charges Due (Pays all charges by due date)		\$100.00	View Details	Remove
Total		\$100.00		

Below the table, it asks 'Would you like to pay for something else?' and lists 'Available Items' in a grid:

- Degree Application - Bachelor's**: After paying the non-refundable degree application fee, you MUST go ba... [View category](#)
- Dog Days Guest Fee**: All Dog Days registered guest payments are required and non-refundable... [View category](#)
- Degree Application - Masters a...**: You must submit the online graduation application and receive approval... [View category](#)
- Additional Diploma - Masters a...**: This fee is only required to request an additional diploma. [View category](#)
- Housing and Meals**: Housing and meal charges only. [View category](#)
- Parking Permits**: Buy a student permit. [View category](#)

At the bottom right, there is a 'View all items' button and a 'Checkout' button with a red arrow pointing to it. The total amount of \$100 is displayed in the top right corner.

10. Select “New bank account” and click “Continue”.

The screenshot shows the 'Payment method' screen. The navigation menu is the same as in the previous screenshot. The main content area is titled 'Payment method' and asks 'How would you like to pay?'. It displays the 'Payment amount' as \$100 and lists three payment methods:

- New credit or debit card**: (There is a 2.65% service charge on all payment transactions if paying through this method.)
- New bank account**: (There is no service charge if paying through this method.)
- International payment**: (Service fee varies.)

The 'New bank account' option is highlighted with a red box. At the bottom right, there is a 'Continue' button with a red arrow pointing to it. The text 'Secure encrypted payment' is visible at the bottom left.

11. Read the instructions then enter the information with the “*” that appears next to it.

Payment amount
\$100

* Payment method [Change](#)

New bank account
(There is no service charge if paying through this method.)

Important: Payments can be made from personal checking or savings accounts only. Corporate accounts are not allowed.

Please enter check information - located at the bottom of your check.

If you select "savings" you must confirm with your banking institution if the savings account is set up for electronic check payments.

Do not enter debit card number.
Do not copy and paste "Bank Account Number" to "Confirm Bank Account" field.

E-Pay (Electronic Payment by Check)
You will be charged a \$20 service fee if your electronic check is rejected by your banking institution.

*Account holder name

Account holder name required

* Account type

Checking
 Savings

* Routing transit number 1

* Bank account number 1 *Confirm bank account number

Save bank account for future use

12. After you read the Bank Account terms & conditions check mark the “I agree” box and “Continue”.

Bank account terms and conditions

"By checking the box below, you authorize California State University Fresno to withdraw payment for the amount indicated from your account. You represent you have the authority to withdraw funds from the deposit account selected. Because this is an electronic transaction (also called ACH transaction), the payment funds may be withdrawn from your account on the payment date."

I agree

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

13. Once the transaction is complete, you will then receive your receipt of payment via email. Check your student account to confirm that the payment has posted.